Carter Newell
LAWYERS

Carter Newell Compass

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Meeting the legal needs of Queensland explorers through a cost controlled subscription service.

Carter Newell understands the challenges and constraints currently facing the Resources sector. As long term supporters of exploration and development in Queensland, we are proud to present Carter Newell Compass, a fixed price subscription service designed to provide access to highly specialised legal support at a fixed cost.

For $2,000 a month*, you will receive:

- Ongoing legal support via our on-call service;
- A suite of documents designed to support your operations; and
- Our *"getting to know you"* service, encompassing a review of your operations and legal needs.

We are committed to providing valuable, effective services to the resources industry. James Plumb, Partner is available to discuss your requirements.

**Conditions apply*

James Plumb

Partner

2016 Client Choice Awards winner, 2017 Best Lawyer Natural Resources Law and Oil & Gas Law

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Scope of the Service

The Compass Document Package

Immediately on commencement of the Service, we will provide you with a suite of documents relevant to the conduct of your activities in Queensland.

CCA Special Conditions

Protect your company

Terms and conditions for use with the standard Landholder Conduct and Compensation Agreement.

Reporting Obligations Guide

Comprehensive check list

Reporting commitments under the Queensland legislative regime.

Civil Disobedience Management Guide

"lock the gate"

A guide to your legal rights and responsibilities when faced with a range of obstructions.

Template Consultancy Agreement

Protect sensitive information

Terms and conditions for use when engaging consultants and advisors, inclusive of intellectual property and confidentiality provisions.

Template Employment Contract

People assets

Terms and conditions for use when engaging employees.

Template Services Contract

Service providers

Terms and conditions suitable for use as a one off arrangement or as a standing supply arrangement.

AGM Package

Running an AGM

Documents for Annual General Meeting of shareholders, including templates notice of AGM, proxy form and information memorandum.

Template Asset Sale Term Sheet

Sales

Template to record commercial principles for asset sale or farm out.

Template Confidentiality Agreements

Sharing of confidential information

Unilateral and bilateral confidentiality agreements on market standard terms.

Scope of the Service

Getting to know you

Understanding your goals and objectives and the management of your key assets will enable us to provide relevant advice and solutions. Our familiarisation process will include reviews of:

- Your existing projects and tenure portfolio;
- Your key operational contracts, third party contractual arrangements, and any current joint venture documentation;
- Any existing company employment contracts and industrial arrangements; and
- Your shareholder arrangements and governance documentation.

Meeting with you and familiarising ourselves with your requirments will allow us to quickly and efficiently respond and provide advice as part of our ongoing support.

"My experience with lawyers is that they do not listen, assume that legal matters are too complicated for the client and mystify the whole process. Carter Newell is a distinct exception."

Scope of the Service

Ongoing support – Access when you need it

You will have ongoing access to discuss a range of legal subject areas which may affect your day-to-day business operations.

Operational and tenure matters

Tenure Management: application, renewal, relinquishment and surrender considerations; environmental authority issues; overlapping tenure matters; water management.

Land Access: landholder compensation arrangements and negotiation pathways; rights of access; considerations as to appropriate tenure for key activities.

Regulatory Compliance: managing legislative requirements including environmental matters.

Joint Venture Management: voting processes and issues; other general JV management considerations.

Early Stage Disputes: strategy considerations regarding potential disputes.

Corporate matters

Corporate Governance: listing rule requirements; ASIC compliance; directors' duties.

AGM Service: settling AGM notices; reviewing issues associated with AGM procedures; hosting your AGM.

Early Stage Transactions: strategic consideration of potential or corporate asset-level transactions.

Anti-Bribery and Corruption high level consideration of compliance issues.

Contracting: general issues associated with procurement; general services; minor works arrangements.

Employment and safety matters

Employee relations: termination of employment; disciplinary matters; statutory and award obligations.

Union: rights of entry issues.

Contractor and Consultant Arrangements: termination; site access arrangements.

Safety: understanding your obligations; managing dealings with inspectors following incidents.

Workers Compensation: process and rights.

We apply a strategic methodology to deliver progressive solutions, which is underpinned by integrity in everything we do.

Carter Newell
LAWYERS

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